



HINDU TEMPLE OF FRESNO
(Krishna Kanhaiya Mandir)
a non-profit organization
Fed Tax ID#77-0494776



7699 E Alluvial Avenue, Clovis, CA 93619 PH: (559)325-7233

RULES AND REGULATIONS GOVERNING THE USE OF HTF FACILITIES

1. RESERVATION: Permission is required for use of all Hindu Temple of Fresno (HTF) facilities. Applicants should have a copy of the HTF agreement with them before the start of the event. All facilities shall be scheduled on a space available and first come first serve basis. All groups making use of HTF facilities must abide by the HTF general rules, regulations, and policies. The HTF Facility Management may revoke permits where there has been a violation of these regulations.

Consuming of ALCOHOLIC beverages, or possession of harmful WEAPONS, CONTROLLED SUBSTANCES or ILLEGAL DRUGS are prohibited anywhere on the premises. SMOKING of any kind is strictly prohibited on the premises. Solicitation of any kind is not allowed on the property of HTF.

FOOD: Only Vegetarian Food is allowed on the premises. Non-Vegetarian food of any kind, i.e., Meat, poultry, fish, eggs, etc., is prohibited. The kitchen may be used for warming various foods; Cooking is permitted in the kitchen with prior approval. Normally, eating is permitted only in the designated dining area.

2. Whenever a Priest is required, only the Temple Priest must be utilized. If the party wishes, a second priest of their choice, in addition to the temple priest, can be brought in for the function. If a party wishes to use the stage for marriage, it should consult with the Temple manager before booking the hall.
3. POSTERS and DECORATIONS are allowed with prior approval in designated areas ONLY. Posters should be put on Bulletin Boards or on Easels and not on walls. All DECORATIONS must be flame-retardant. There shall be NO distribution of pamphlets or sale of any article for private monetary gain by an individual or organization using the facility unless specifically pre-approved by HTF
4. GROUPS & ORGANIZATIONS shall NOT advertise or announce an event held in the HTF facilities in any manner that would suggest that the event is endorsed or sponsored by HTF. HTF has the RIGHT TO DENY the use of its facilities if the proposed event is not in the best interest of HTF and the community in general. No persons shall engage in any disorderly conduct or participate in any action not permitted by the laws in the State of California. Parties are not allowed to sublet the place for booths or tables to vendors for sale of any items.
5. No group or persons will be admitted into the facility before the time set forth on the rental agreement. **HTF is NOT RESPONSIBLE/LIABLE for accidents, injuries or loss or damage of personal or rented property. A responsible person from the group must sign an "indemnity and hold harmless agreement"**
6. PARKING or driving any motor vehicle in areas other than those designated is prohibited. Parking is not allowed on the street.
7. CLEANING: Groups using the HTF Facilities are responsible for and pay for any damages caused to HTF facilities. If facility is not returned in a clean, proper condition, or if there is any breakage or damage to furniture, equipment, or facility, costs will be deducted from the Deposit, and, if needed, the group will be required to pay any additional amounts as determined by HTF
8. DEPOSIT: All groups must pay a \$750 deposit along with the rental fee with the application form. The deposit will be refunded except for the provisions specified in item 7. Failure to provide all information in detail or providing false information will result in denial of requested use of HTF facilities. No reservation is confirmed without paying the deposit. In case, the event is preponed or postponed, rules for cancellation policy apply.



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9. FACILITY CHARGES: (Subject to revision without notice). **All events must end at 10PM. Use of facilities beyond that time will be charged at the rate of \$120/hour.** This agreement is not transferable to another party/organization.

(Timings 7:30 AM to 10:00 PM)	Rent (\$)
Name of Facilities	
1. Temple + Dining hall + Kitchen All day - maximum 12 hours	\$850
Cleaning charges	\$250
2. Temple Only: All day - maximum 12 hours	\$501
Cleaning Charges	\$150
3. Dining Hall + Kitchen Rental: (Up to 5 Hours occupancy)	\$100 (M-TH) \$150 (F-Su)
Additional Rental (Beyond 5 Hours):	\$40 per Hour
Class Room or Board Room Rental	\$20 per hour
<i>Rates subject to change without notice.</i>	

10. Cancellation Policy: Security Deposit will be forfeited if the reservation is canceled less than seven (7) days prior to the reserved date. Any exceptions will be at the discretion of the Temple Management.
11. There will be no solicitation of funds or donations at Temple unless authorized by HTF and agreed to in writing from the Temple Manager.
12. External food catering must be from a Licensed Caterer. The License and Insurance documents must be submitted at the time of the application and must be approved by the Temple Manager prior to occupancy of the facility by the renting party.

PLEASE NOTE:

The hours allowed are for occupancy time and include (pre and post) event preparation/rehearsals/cleaning time. Occupancy for any part of an hour will be counted as one full hour for rental charges.



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For Reservations and further Information, visit our website www.hindutemplefresno.org or please contact the Temple Management at (559-352-8962)



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HTF Temple facility rental application

The undersigned requests the use of Hindu Temple of Fresno facility at 7699 E Alluvial Ave, Clovis, CA 93619, and understands the permit is not transferable to another party/organization.

Full name: _____

Address: _____

Phone: _____ Email Id: _____

HTF Member Yes No

- Name the facilities requested:
- Temple + Dining hall + Kitchen
 - Temple only
 - Dining hall + Kitchen
 - Class rooms, Big Room, Board Room

Purpose: _____ Estimated attendance _____

Date required: _____

Time: A.M. sessions _____
 P.M. Sessions _____
 All day _____

List all materials to enter in to the facility:

Whenever a Priest is required, only the Temple Priest must be utilized. If the party wishes, a second priest of their choice, in addition to the temple priest, can be brought in for the function. If a party wishes to use the stage for marriage, consult with the Temple Manager before booking the hall. **Include Cleaning charges with Rental charges**

Payments:

Rental charges: \$ _____ Deposit Fee: **\$750**

Total due (Rental and Deposit Fee): \$ _____

Method of payment: Check No: _____ Credit card: _____

(Must receive payment at the time of booking) *(Make checks payable to Hindu Temple of Fresno)*

I have read Hindu Temple of Fresno temple facility rental application and agreement. I fully understand the rates and rules of this rental agreement and will comply with them. I take full responsibility of any damage accessed during the rental by me or my invited guests. I also understand that Hindu Temple of Fresno is not responsible or liable for any accidents, injuries or loss of personal property.

Signature: _____

Date: _____

For office use only: Approved by: _____

Date: _____